

BBC CERTIFIED



ACADEMIC INSTITUTION

*Thank you for your  
Interest in BBC  
Certified Academic Institution*

*(Housed under The National Christian Counselors Association)*

The National Christian Counselors Association is an educational and training organization for Christian counselors. The Association includes ministers, professional Christian counselors, testing specialists, medical doctors, attorneys and educators. The staff of the Association has committed themselves to the Lord Jesus Christ and believes that counseling is vain, unless it is founded upon, and directed by, the Word of God.

N.C.C.A.'s main purpose is to provide quality training for pastors and Christians who feel God's call to counsel. Our training results in credentials that the community (Christian and non-Christian) will recognize.

**BBC C.A.I.**  
Board of Directors

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# *The Origins of the National Christian Counselors Association*

In 1981, the Arno established the National Christian Counselors Association (N.C.C.A.) as a non-profit corporation in order to conduct research and develop a therapeutic procedure based on Scripture. The procedure would accomplish three essential goals:

1. Enable the candidate to learn the system easily and relatively quickly
2. Save pastors and Christian counselors precious time in counseling sessions
3. Produce effective, positive, and more immediate results with those being counseled

Drs. Richard and Phyllis Arno developed the system over seven years through systematic research with over 5,000 individuals. The counselees sought help for depression, inter/intra-personal conflict, marriage and family dysfunctions and anxiety.

The purpose of the research was to: (1) increase the effectiveness of the N.C.C.A.'s therapeutic procedure; (2) measure the percentage of success within a controlled environment; and (3) develop an accurate clinical testing procedure for initial identification of the counselee's temperament (spiritual genetics). In-depth studies were conducted on all current psychological tests and/or behavioral inventories. For many reasons, the N.C.C.A. selected the FIRO-B, which was developed by Dr. Will Schultz, as its initial measuring device or questionnaire. The N.C.C.A. named its analysis procedure the Temperament Analysis Profile (T.A.P.), which reveals the 'hidden problems' that normally take the counselor seven or eight sessions to identify.

In November 2000 the N.C.C.A. changed the name from Temperament Analysis Profile to the Arno Profile System (A.P.S.) after the developers. Presently, over 4,000 pastors and professional counselors rely on the Arno Profile System to aid them in their counseling efforts. These counselors report an accuracy rate of over ninety percent (90%) in identifying an individual's correct (in-born, God-given) temperament.

# *Advantages of the Arno Profile System*

As a licensure candidate, you will learn the Arno Profile System (A.P.S.) for counseling. A.P.S. is an easy-to-learn counseling technique used by thousands of lay counselors, professional counselors and pastors throughout the United States and in several foreign countries.

The Christian counselor administers a questionnaire, which takes fewer than ten minutes for the counselee to complete. The questionnaire measures the counselee's needs, natural traits, strengths, and weaknesses according to temperament. These are identified in the computerized Arno Profile System report, providing the counselor with in-depth information and the best way to counsel the individual. The system enables a qualified counselor to identify the counselee's temperament problem faster and more accurately.

## *Who Can Benefit From N.C.C.A. Training?*

The training adjusts to meet the needs of Christians with different goals, including:

- Christians who want to be better equipped to minister to those who need counsel
- Pastors who want to learn how to counsel members of their community who are experiencing problems
- Christians who want to be credentialed and enter the field of counseling as a part-time or full-time ministry
- Professional counselors who want to become A.P.S. certified and learn a Biblically-based counseling model with proven success

## *N.C.C.A. Credentials Help You Personally and Professionally*

Potential counselors often ask about the benefits of the training and obtaining certification or license from the N.C.C.A. Of course, the main benefit is knowledge. The training you receive provides a deep spiritual insight into understanding human behavior and relating to others. This knowledge is valuable in every area of life, including your ability to help those who are hurting.

In addition, the certification or license can open many doors. For example, once you successfully complete the program, you may elect to apply for ministerial credentials through the National Conservative Christian Church and qualify to open your own counseling ministry in your community under the authority of this national church organization.

Having N.C.C.A. credentials ensures that you are recognized within your community as a qualified Christian/Pastoral counselor. The community can be assured that your credentials are authentic and current.

Other benefits available to N.C.C.A. members include qualifying for professional liability insurance, networking with other counselors and the opportunity to earn continuing education credits at seminars and conferences. In addition, the N.C.C.A. offers assistance to its graduates with regard to degree transfer work and fulfillment of academic goals.

## *Christian Certification/Licensing*

Each individual must decide if he or she wants to be an agent of the state or a servant of the Church (Body of Christ). If you have a Divine call on your life to counsel and minister to the hurting, then a state license may inhibit such ministry.

The N.C.C.A. Licensing Program is not a state license and is, in fact, **distinctly different**. Most states have regulatory laws governing the practice of psychology. Many of them also legislate the practice of general counseling. The laws vary from state to state. For example, some states have a counselor category called “Licensed Professional Counselor.” Therefore, the N.C.C.A. requires its counselors to clearly identify their license, e.g., “N.C.C.A. Licensed Pastoral Counselor” or “N.C.C.A. Licensed Clinical Christian Counselor.” This ensures that the N.C.C.A. counselor is operating within legal and ethical standards, and maintaining the public’s trust and confidence.

State regulatory laws help to protect the public and ensure professionalism within the counseling profession. The N.C.C.A. strives to attain a similar goal within the Christian community and, at the same time, operate so as to avoid infringing upon state regulations.

The state and federal governments also have jurisdictional boundaries. They cannot pass laws that prevent the Church from fulfilling its purpose and ministering to humanity’s needs. The state recognizes that counseling is one of the responsibilities of the Church and its clergy. For this reason, the state does not and must not interfere with the Ministry of Counseling.

The major difference between state-licensed professional counselors and Pastoral or Christian counselors, who are licensed by the N.C.C.A. and under the authority of the Church (Body of Christ), is clear and well-defined. Counselors who have been licensed by the state are held to strict ethical standards which mandate an individual’s right to be free from religious influence. The state licensed professional counselor is forbidden to pray, read or refer to the Holy Scriptures, counsel against things such as homosexuality, abortion, etc. Initiating such counsel would be considered unethical by the state. In most states in the U.S., state licensed counselors “must not promote their personal religious beliefs” according to the code of ethics in each respective state.

The only time a state licensed counselor can involve religious (Christian) principles, morals, activities, instruction, etc., is if the counselee initiates or requests counsel in this area. The state-licensed counselor may not have the education, experience and knowledge of Scripture that the N.C.C.A. provides.

Opposite from that, Pastoral counselors are required to pray, share their faith, read the Holy Scriptures, etc. The fact that Pastoral and Christian counselors do these things creates a clear distinction. We are two distinct professions and govern ourselves accordingly.

As you can readily see, the state governs secular counselors and the Church is responsible to set standards and govern ministers who have devoted their lives to the ministry and to Pastoral counseling.

None of this is to say that the Christian counselor, minister or priest is not permitted to request fees and receive remuneration for the services they render, as long as they remain adherent to the state laws governing such procedures.

The N.C.C.A. requires all who are certified or licensed by its Licensing Board of Examiners to:

1. Be credentialed ministers (ordained, licensed or commissioned) whose goal is to evangelize and ease the emotional pain and suffering of humanity
2. Provide their service under the authority of a legally organized local church, a national church organization or a 501(c) (3) not-for-profit ministry.
3. Complete the specialized training provided by the N.C.C.A.
4. Complete the minimum requirements for continuing education and annual license renewal.
5. Uphold N.C.C.A.'s Code of Ethical Standards.

N.C.C.A.'s published "*Code of Ethical Standards*" outlines all of the procedures involved in dismissal, revocation, probation and reinstatement of an individual's membership, certification and/or license.

## *First Amendment Rights*

The First Amendment of the Constitution of the United States proclaims that:

"Congress shall make no law respecting an establishment of religion, or **prohibiting the free exercise thereof**; or abridging the freedom of speech or or the press; or the right of the people peaceably to assemble, and to petition the government for a redress of the grievances."

The FACT is that the government (state) will take as much of your freedom as you are **WILLING** to let them take. Doing biblical counseling is protected by our constitution and that is why all states provide an exemption for “clergy.”

Please do not try to tell me that the “Church” (Body of Christ) does not have the right to license. The church has been awarding a “License to Preach” in this Country before there was a United States of American.

Preaching is only one ministry of the Church –counseling is another. The Church can set and maintain the standards for Pastoral Counselors and for Ministers of Counseling and maintain those standards through a license **IF WE WANT TO**. The state has **NO SAY** in the matter – any more than they have any say regarding the practice of ordination.

What if the state said that it was taking over ordination? Would we just stand back and let them? I pray to God not!

You cannot “**freely**” represent Jesus if you are being required under the laws of state ethics to uphold a persons’ right to abortion and homosexuality!

I have heard some say that Pastoral Counselors cannot receive money (remuneration) for counseling. Well, if we cannot receive money for counseling then it must also be illegal for us to receive money for performing weddings, funerals, preaching, conducting revivals, teaching and every other duty that is performed by a clergyperson. What about pre-marital counseling, is it legal for a clergyperson to be paid for that? Of course it is!

Are you representing Jesus in our counseling? Are you ordained or commissioned as a minister? If so, the state has no jurisdiction over you—that belongs to the “Church” and our Constitution mandates it. Tens of thousands of Americans have given their lives for you to have that right and you must never give it away, not now, not ever!

## *Explanation of Ministerial Credentials and Clergy*

**Are you “called” by God to counsel and want to be licensed?**

Many individuals who inquire about N.C.C.A.’s licensing program are ordained ministers. These individuals can complete the requirements and be licensed as a Licensed Pastoral Counselor or as a Licensed Clinical Counselor. They can counsel anywhere in America and accept remuneration for this service (in accordance with state and local guidelines) without being affiliated with any state agency, i.e., without being state licensed.

This is because the laws governing counseling in all states exempt “Clergy” from submitting to its (the state’s) authority. The First Amendment of our Constitution requires such exemption: “Congress shall make no law respecting an establishment of religion, or **prohibiting** the free exercise thereof; ... ”

What about the others – those individuals who are not ordained ministers or pastors? The call to counsel is just as real for them. They do not want to be state licensed and most certainly do not want to relinquish their right to represent Jesus Christ in their counseling ministry. They just want to answer and fulfill God’s call on their lives.

Indeed, some are called to the high office of the pastorate. These persons should be ordained (set aside) by a church or a denomination and approved to perform all the duties of the pastorate, including the dispensation of the sacraments (giving holy Communion and Baptizing). However, there are many other types of Ministers or Clergy. For example, Ministers of Music, Chaplains, Ministers of Administration, Missionaries, Youth Ministers, etc. All of these offices are understood by the state and federal government to be “Clergy.”

The Ministry of Counseling is a valid ministry which is instituted by God. The call into this ministry is an awesome call which cannot be easily ignored.

Perhaps you are not called to pastor a church or to give Holy Communion or to Baptize. However, if you are called by God into the Ministry of Counseling, we can help you. You do not have to be Ordained; you can qualify to be commissioned as a Commissioned Minister of Counseling. This will meet state requirements so you can legally counsel and accept remuneration because you will be recognized by your state as Clergy. And, it will open the doors for you to accept God’s call on your life.

Your local church/pastor can commission you as a Commissioned Minister of Counseling or you can complete the course titled “Ministerial Credentials” and be commissioned by the National Conservative Christian Church.

Please do not reject God’s call and His anointing on your life because you are fearful of the words “Clergy,” or “Ordained,” or “Commissioned” or “Minister.” These precious words mean “set aside” for the specific ministry for which God has called you.

Our call is to help you fulfill your call.

## *Accreditation*

Accredited Member. For information regarding N.C.C.A.’s standing, please contact A.C.I. at:

Telephone: 501-882-3361

Website: [www.accreditnow.com](http://www.accreditnow.com)

The N.C.C.A. is also fully accredited by National Private Schools Accreditation Alliance (N.P.S.A.A.). For information regarding N.C.C.A.'s standing, please contact NPSAG at:

Telephone: 407-522-0124

Website: [www.npsag.com](http://www.npsag.com)

Member of the Better Business Bureau of West Florida. Please contact them at:

Website: [www.bbbwestflorida.org](http://www.bbbwestflorida.org)

## *Statement of Faith*

### **Article One**

We believe the Bible is the inerrant, inspired Word of the living God. The Bible is the final authority on all matters of life, faith and practice.

### **Article Two**

We believe that there is one God, eternally existent in three persons, Father, Son, and Holy Spirit.

### **Article Three**

We believe in the deity of our Lord Jesus Christ, in the virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father and in His personal return in power and glory.

### **Article Four**

We believe that salvation is an act of God's saving grace by the work of the Holy Spirit in regenerating and converting the hearts of men by His free gift of saving faith.

### **Article Five**

We believe in the personal return of Jesus Christ, the eternal damnation in a literal hell for the wicked and everlasting life with the living God for the righteous.

### **Article Six**

We believe that there is but one head of the Church, the Lord Jesus Christ, and that it is the responsibility of the Church and its institutions to maintain His Lordship over their activities and not submit that right to any individual, corporate body, governmental agency or head of state, as long as we conduct ourselves as ambassadors of Christ and live as lawful citizens.

### **Article Seven**

We believe that every area of life is to be subject to the Lordship of Jesus Christ. We adhere to a world and life view which seeks to make the Lord Jesus Christ preeminent in all things.

# Visiting the Campus

Prospective students are encouraged to visit the campus. Visits may be coordinated with the Admissions Office. Prospective students may visit classes, confer with faculty members, and discuss seminary life with students already in the program.

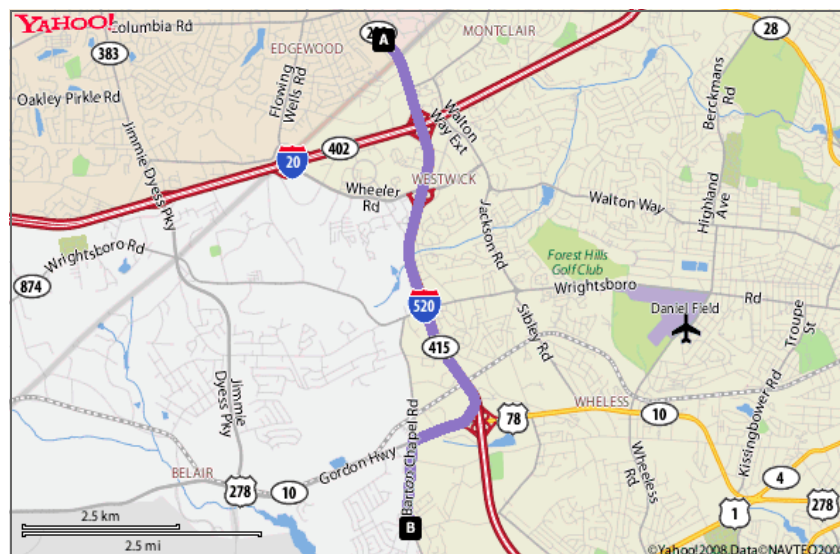
## Directions to Campus

### From I-20

Take exit #55A/Lowery Blvd/West End onto Park Street SW  
Turn Left on Joseph E Lowery Blvd. SW  
Turn Left to take ramp onto I-20 East  
Take exit #194/Belair Rd/Dyess Pkwy  
Turn Right on Jimmie Dyess Pky (Ga-383 South)  
Continue to follow Ga-383 South  
Turn Left on Gordon Hwy (US-78 East)  
Turn Right on Barton Chapel Rd  
School Campus (Broadway Baptist Church) on Right

### From Bobby Jones Expressway (Columbia County)

Take exit #3A/Gordon Hwy/Fort Gordon onto Gordon Hwy (US-78 West)  
Turn Left on Barton chapel Rd  
School Campus (Broadway Baptist Church) on Right



# *Policies for Degree Programs*

## **Application Procedure**

The following are required of applicants seeking admission to BBC Theological Seminary and BBC Certified Academic Institution.

1. An application form.
  2. Official high school or GED, and college transcripts.
  3. Three letters of reference evaluating the applicant's character and potential to engage in ministry
  4. Two page essay stating why you would like to pursue a counseling degree
- Payment of a \$25.00 nonrefundable application fee.

## *Office of Student Affairs*

### **Admissions**

Applicants should be devoted to diligently studying the Word of God with the intent to apply the biblical truths to holy living and serving to glorify God. The basic criteria for selection of students include the following:

1. Satisfactory evidence of a Christian commitment to the will of God.
2. Evidence of the ability to meet the academic requirements of BBC Certified Academic Institution

3. Graduation from an accredited secondary school or a certification of high school equivalency or a G.E.D. certificate.
4. Applicant may request a copy of our policy by writing the Admissions Office at P.O. Box 5057, Augusta, Georgia 30916, or calling (706) 790-8185
5. Race, nationality, ethnic origin, sex, or handicaps are not factors in our selection process. However, at this time we are not equipped with adequate facilities to handle the profound handicap.

***(Admissions Procedures)***

1. **Application Form and Fee** – To request an application for admission and other pertinent documents, please write to Director of Admissions, Augusta, Georgia 30916; send completed application form, two-page essay of Christian experience, pursuing of a counseling degree, and a non-refundable fee of \$50.00.
2. **Tuition and other Fees\*** –

Application	\$50.00 (non-refundable)
Tuition*	\$ 300.00 per course
Student Activity Fee*	\$ 25.00 per semester
Library Fee*	\$ 25.00 per year
On-line Courses	\$180.00
Administration	\$100.00

**\* Tuition and all fees are subject to change without prior notice.**

3. **Transcripts** – Using the providing transcript request forms, request that official transcripts be sent directly to the Office of Admissions from the last high school and from all colleges attended.
4. **Late Registration Fee** : \$35.00
5. **Books** – The BBC Certified Academic Institution is located in the Family Life Center on the BBC C.A.I. campus. Bookstore hours are as follows:

First Four Day of Each Quarter	Monday – Thursday	4p.m. to 9p.m.
Regular Bookstore Hours	Monday – Thursday	5p.m. to 8p.m.

### Accepted Methods of Payments:

Cash  
Check\*  
MasterCard  
Visa

**\* There is a \$35.00 service charge on all returned checks.**

## 6. Refund Schedule

Time of Withdrawal	Amount Refunded
A registered student may receive a full refund of all tuition and fees paid provided that the refund form is received by the Admissions Office prior to the first day of each semester.	Full Refund
Within fourteen consecutive calendar days, including Holidays, beginning with the first day of each semester.	75% Tuition Only
After fourteen consecutive calendar days, including Holidays, beginning with the first day of each semester.	No Refund

## 7. Graduation Fees

Transfer of Grades	\$50.00
Bachelor's Degree	\$1200.00
Masters Degree / PhD.	\$1500.00

8. **Transfer Credits** – The official transcript evaluation of previous college credits will be completed by the Registrar after the student has been accepted. Credits may be received for those students who are transferring credits (major or elective) of course work performed at 2.0 or better. Credits earned at other accredited or recognized Bible colleges or universities at a C or better may be transferred toward student's program of study at BBC C.A.I.. Courses must be parallel or equivalent may be received as elective credits up to the limit of electives for the particular program in which the student enrolls at BBC C.A.I..
9. **Reference** – Three letters of recommendation from individuals who have knowledge of applicant's spiritual development and commitment and academic abilities is requested (pastor, other professional, friend, etc.)

10. **Pre-registration** — Pre-registration packets will be mailed to all students (those currently enrolled and those who are newly accepted) prior to the official registration period. The pre-registration for subsequent semesters will take place prior to the end of the current semester.
11. **Registration** – All students must finalize their registration by completing the registration and paying the necessary fees.

## *Acceptance*

Processing of applications cannot be completed until the Admissions Office has received all necessary documentation. Applicants accepted will be notified in writing within a reasonable time period after all forms have been received and reviewed.

### **Academic Probation**

Students who do not maintain the minimum academic requirement GPA of at least (2.0) will be placed on academic probation for one semester. To be removed from probationary status students must perform at a grade of at least 2.5.

### **Academic Advising**

All students enrolled at BBC Certified Academic Institution will be assigned an academic advisor. The academic advisor will aid and assist the students through their program of study in an organized fashion in order to alleviate registration and other conflicts. Furthermore, the academic advisor will serve as a spiritual counselor to students as long as their enrollment is validated. Hours for advisement and names of advisors will be posted on the door of the Administration Office.

### ***Academic Information Services***

A Computer Lab is available to the students at BBC C.A.I.. This computer center has been created to alleviate the burden of having to locate computers to use as word processors.

## *Bookstore*

A campus bookstore is located at BBC C.A.I.. Students may purchase their course textbooks and other supplies such as Bibles, novelties, Christian music cassettes and videos, sermons, etc. T-shirts, sweat-shirts, jackets and other items are also available. Students may make purchases using cash, Visa, or MasterCard.

## *Computer Lab*

BBC C.A.I. is in the process of equipping the computer lab to accommodate up to 7 students simultaneously. As enrollment increases other lab equipment will be added.

## *Registration*

Entering students will register for courses during the orientation period. Prior to registration, students will receive instructions on the registration process and guidance concerning courses and particular programs of study.

## *Course Withdrawal*

If it is necessary for students to drop a course after classes have begun, the necessary procedures must be followed. An Add/Drop form must be obtained from the Office of the Registrar, and authorization must be obtained from the advisor. Students dropping a course beyond the course withdrawal dates are subject to receive a drop with failure (WF). Refunds are not given beyond the dates indicated (see policy on withdrawal from Seminary).

## *Classification of Students*

### Non-Degree Seeking

Students who are taking courses but are not working toward a particular degree may later transfer credits earned to a certificate or degree program.

# *Description of Current Grading System*

<u>Grade</u>		<u>Explanation</u>	<u>Points per Semester Hour</u>
A	90-100	Excellent	4.0
B	80-89		3.0
C	70-79		2.0
D	60-69		1.0
F	59-Below	Failure	0.0
I		Incomplete	
S		Satisfactory	
U		Unsatisfactory	
W		Withdrawal	

## *Incomplete Work*

All work required in a course is due by the end of the term. Incomplete (I) grades is given when emergencies or physical difficulties prevent students from completing their work. All coursework incomplete at the end of the term may be made up only at the discretion of the professor and in accordance with his or her instructions. A grade penalty may be assessed though the student is allowed to make up the work. Any grade of “I” (Incomplete) must be removed within three months.

## *Scholastic Honors*

Students receiving exceptional grades will be awarded scholastic honors based upon their performance.

**Summa cum laude** (with greatest distinction) for grade point ratio of 3.80 and above.

**Magna cum laude** (with great distinction) for grade point ratio of 3.60 to 3.79.

**Cum laude** (with distinction) for grade point ratio of 3.40 to 3.59.

## *Grade Reports*

All grades are permanently recorded on the student’s academic transcripts and become a part of their scholastic record. An unsatisfactory grade (“D” or “F”) in a course must remain on the transcript and is used in calculation of the students’ grade point ratio. However, if student repeats a course, the new grade replaces the unsatisfactory grade for GPA calculations, both grades remain a permanent part of the student’s transcript.

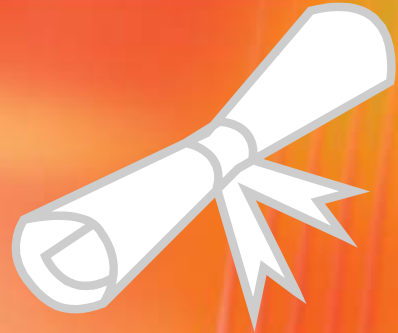
## *Attendance Policy*

Students are expected to attend all classes. In general, students must not be absent from a class more than the equivalent of a set number of class periods as specified in the course syllabus. Consult the syllabus for each course for guidance on the attendance policy of the faculty member. It is the responsibility of each student to meet with the respective faculty member to discuss absences and to schedule make-up work if such is to be allowed.

If a student is representing the college in an official capacity, as verified on a list released from the Dean, the student will not be penalized by the instructor for those absences, and the student will be allowed to make up the work missed; such absences, as all others, are recorded and apply toward the maximum number of absences tolerated per term

## *Absence from Examinations*

No student who fails to take a final examination when scheduled may take the examination without written permission of the instructor/Division Chair or Dean. Exceptions are approved only for emergency situations or personal hardships. Completion of the final examination is required for successful completion of the course.



# *Degree Program*

# *Certification or License in Christian Counseling (only)*

**Prerequisite:** Creation Therapy

Basic Christian Counseling

Mastering Pastoral Counseling\*

Psychology and Counseling

Temperament Case Studies

Counseling the Codependent

## **Additional Requirements:**

1. Complete a practicum. This consists of administering the *Arno Profile System* to **25** persons in your community under the direction of an approved clinical Supervisor
2. Respond, in writing, to 50 ethical questions posed by N.C.C.A.'S National Licensing Board of Examiners.
3. Submit application for membership to S.A.C.C. for \$75.00  
Submit application for membership to N.C.C.A for \$50.00
4. Licensing fee \$100.00.

For candidates who are already ordained, license or commissioned as a minister.

# *License and a B. A. degree in Christian Counseling*

**Prerequisite:** Creation Therapy

Basic Christian Counseling

Mastering Pastoral Counseling\*

Psychology and Counseling

Temperament Case Studies

Counseling the Codependent

## **Additional Requirements:**

1. Complete a practicum. This consists of administering the *Arno Profile System* to 25 persons in your community under the direction of an approved clinical supervisor. Responsible for writing one (1) case study.
1. Respond, in writing, to 50 ethical questions posed by N.C.C.A.'S National Licensing Board of Examiners.
2. Submit application for membership to S.A.C.C. for \$75.00
3. Submit application fro membership to N.C.C.A... for \$50.00
4. Licensing fee \$100.00.
5. If a student have a GED or graduated from high school they are required to respond to a **500 Question Book Equivalency Exam on the Bible.**

\* For candidates who are already ordained, license or commissioned as a minister.

# *License and M. A. degree in Christian Counseling*

**Prerequisite:** Creation Therapy

Basic Christian Counseling

Psychology and Counseling

Counseling the Codependent

Mastering Pastoral Counseling\*

Temperament Case Studies

*(See Attached Advanced Courses)*

## **Additional Requirements:**

1. Complete a practicum. This consists of administering the ***Arno Profile System*** to **25** persons in your community under the direction of an approved clinical supervisor.
2. Respond, in writing, to 50 ethical questions posed by N.C.C.A.'S National Licensing Board of Examiners.
3. Submit application for membership to S.A.C.C. for \$75.00
4. Submit application for membership to N.C.C.A. for \$50.00
5. A licensing fee \$100.00.
6. Students must complete eight (8) advanced courses.
7. **Complete 25 written case studies.**

\* For candidates who are already ordained, license or commissioned as a minister.

# *License and a Ph.D. degree in Christian Counseling*

**Prerequisite:** Creation Therapy

Basic Christian Counseling

Psychology and Counseling

Counseling the Codependent

Mastering Pastoral Counseling\*

Temperament Case Studies

*(See Attached Advanced Courses)*

## **Additional Requirements:**

1. Complete a practicum. This consists of administering the ***Arno Profile System*** to **35** persons in your community under the direction of an approved clinical supervisor.
2. Respond, in writing, to 50 ethical questions posed by N.C.C.A.'S National Licensing Board of Examiners.
3. Submit application for membership to S.A.C.C. for \$75.00
4. Submit application for membership to N.C.C.A. for \$50.00
5. A licensing fee \$100.00.
6. **Complete 35 written case studies.**
7. Complete twenty (20) advanced courses.

\* For candidates who are already ordained, license or commissioned as a minister.

# *Advanced Courses*

## **Integrated Marriage & Family Therapy**

- 300. Marriage and Family Counseling an Integrated Approach
- 301. Integrated Temperament Couple Therapy
- 302. Pre-Marriage Counseling With Temperament
- 303. The Father-Daughter Connection

## **Child and Adolescent Therapy**

- 304. Counseling Families
- 305. Counseling and Children
- 306. Counseling Youth
- 307. Counseling and the Search for Meaning

## **Substance Abuse and Addiction Therapy**

- 308. Counseling for Substance Abuse and Addiction
- 309. Counseling Adult Children of Alcoholics
- 310. Counseling for Problems of Self-Control
- 311. Counseling Those With Eating Disorders

## **Board Certified Temperament Therapist**

- 312. Temperament Case Studies
- 313. Life's Answers Through Counseling With God
- 314. Living in the Spirit-Utilizing Temperament
- 315. Counseling the Codependent: A Christian Perspective Utilizing Temperament

## **Sexual Therapy**

- 316. Counseling For Sexual Disorders
- 317. Counseling and Homosexuality
- 318. Counseling for Problems of Self-Control
- 319. Counseling for Unplanned Pregnancy and Infertility

## **Death and Grief Therapy**

- 320. Counseling the Sick and Terminally Ill
- 321. Counseling for Anger
- 322. Joy in the Midst of Mourning
- 323. Counseling Families of Children With Disabilities

### **Cognitive Therapy and Ethics**

- 324. Cognitive Therapy Techniques
- 325. Life's Answers Through Counseling With God
- 326. Quality, Ethics, and Legal Issues In Christian Counseling
- 327. Innovative Approaches in Counseling

### **Crisis and Abuse Therapy**

- 328. Counseling for Family Violence/Abuse
- 329. Counseling in Times of Crisis
- 330. Counseling for Anger
- 331. Counseling the Depressed

### **Domestic Violence and Intervention Therapy**

Applicant must hold a Masters degree or higher, be licensed by the N.C.C.A., and be Board Certified in Crisis and Abuse Therapy as well as completing the following five courses:

- 332. Temperament Case Studies
- 333. Counseling for Substance Abuse and Addiction
- 334. Counseling for Problems of Self-Control
- 335. Counseling Families
- 336. Counseling and Self-Esteem

### **Group Therapy**

Applicant must hold a Masters degree or higher, be licensed by the N.C.C.A. and be Board Certified in Integrated Marriage & Family Therapy in order to qualify for this specialty area of Board Certification. Then, he/she must complete one additional course titled Group Therapy



*For thou hast possessed my reins:  
thou hast covered me in my  
mother's womb. I will praise thee;  
for I am fearfully and wonderfully  
made: marvelous are thy works; and  
that my soul knoweth right well.  
Psalm 139:13-14*



*On-Line  
Courses*

### **Courses Offered:**

1. The Counseling for Problems of Self Control
2. The Counseling for Unplanned Pregnancy & Infertility
3. The Innovative Approaches in Counseling
4. The Phrase 2: Codependency
5. The Phrase 2: Temperament Case Studies
6. The Phase 2: Mastering Pastoral Counseling Utilizing Temperament
7. The Phase 1: Christian Psychology and Counseling
8. The Phrase 1: Temperament Therapy
9. The Phrase 1: Basic Christian Counseling
10. The Candidate Forms and Procedure Packet
11. The Joy - In the midst of Mourning
12. The Counseling Youth
13. The Living in the Spirit - Utilizing Temperament
14. The Quality, Ethics, and Legal Issues In Christian Counseling
15. The Life's Answers Through Counseling With God
16. The Group Therapy
17. The Father Daughter Connection
18. The Pre-Marriage Counseling With Temperament
19. The Integrated Temperament Couple Therapy
20. The Marriage and Family Counseling - An Integrated Approach
21. The Counseling in Times of Crisis
22. The Counseling for Family Violence and Abuse
23. The Counseling the Depressed
24. The Counseling Those with Eating Disorders
25. The Cognitive Therapy Techniques
26. The Counseling for sexual Disorders
27. The Counseling Families of Children with Disabilities
28. The Counseling and Children
29. The Counseling Adult Children of Alcoholics
30. The Counseling the Sick and Terminally Ill
31. The Counseling for Anger
32. The Counseling and Homosexuality
33. The Counseling Families
34. The Counseling and Self Esteem
35. The Counseling for Substance Abuse and Addiction
36. The Phase 1: Testing/Measurements
37. The Phrase 1: Temperament Theory



*Course  
Descriptions*

# *Basic Christian Counseling*

Author: R. G. Arno, Ph.D.

This course will provide the student with an overview of the “Big Eight” (types of secular counseling/therapeutic methods). In addition, the student will be taught the difference between Christian and secular counseling, goals, techniques, and several other important topics, such as the dangers and pitfalls of counseling.

# *Creation Therapy*

Author: R. G. Arno, Ph.D.  
P. J. Arno, Ph.D.

The students will be provided with an in-depth background of the theory of temperament and provided with scientific and biblical basis for this theory. This course introduces a fifth temperament and the behavioral patterns of each temperament. The student is required to complete a Personal Arno Profile System (A.P.S.) Response Form prior to beginning this course.

# *Christian Psychology and Counseling*

Authors: Terry D. King, Ph.D., Debra L. King, Ph.D., Richard G. Arno, Ph.D. & Phyllis J. Arno, Ph.D.

The students will be provided with general information regarding basic theories concerning historical systems of psychology, counseling, biblical theories of counseling and the utilization of N.C.C.A.’s counseling model, Creation Therapy.

# *Mastering Pastoral Counseling*

## *Utilizing Temperament*

Authors: Rev. John W. Luton, M.A., Richard G. Arno, Ph.D. & Phyllis J. Arno, Ph.D.

The students will be provided with specific information regarding stress, anger and guilt with the emphasis on the need to develop family relationships. This course utilizes the N.C.C.A.’s counseling model, Creation Therapy.

# *Temperament Case Studies*

Compiled by Phyllis J. Arno, Ph.D.

The students will learn first hand the counseling model with which the N.C.C.A. members and graduates counsel. These case studies utilize the counseling model taught by the N.C.C.A. and they also incorporate other testing instruments with this model.

## *Counseling The Codependent: A Christian Perspective Utilizing Temperament*

Author: Jean M. LaCour, Ph.D.

The students will be provided with specialized training regarding codependency which incorporates the counseling taught by the N.C.C.A.

## *Advance Continuing Education Courses*

### *Marriage and Family Counseling An Integrated Approach*

Dr. J. Terry Twerell

This course is designed to provide the student with an overview of Marriage and Family counseling with specific emphasis on system and Structural therapy techniques. A specific study of the use of genograms and family of origin work is emphasized. The course integrates Temperament and System/Structure in family counseling.

# *Integrated Temperament Couple Therapy*

Dr. J. Terry Twerell

This course is designed for pastoral counseling of couples. The emphasis is on understanding the stress factors in a dyad relationship and the proper evaluation and therapy for the presented problems of the couple. The student will review the case and provide a final evaluation of the case in written form as part of the study.

## *Pre-Marriage Counseling With Temperament*

Dr. J. Terry Twerell

This course is a specific reference for the pastoral counselor and develops a pre-marriage technique using the tools of modern System Family counseling and Creation Therapy. This course consists of Four units. This course develops a specific six (6) week plan for pre-marriage counseling using the tools provided in the course.

## *The Father-Daughter Connection*

MariLouise Rust, M.A.

Once a student understands the unique relationship between a father and daughter, it helps him/her to understand all unique relationships. The content of this course provides insight into the father-daughter relationship that is being revealed for the first time with regards to each individual's temperament.

## *Counseling Families*

George A. Rekers, Ph.D.

Numerous case studies are provided to aid in the study of this course. Each case study is a real situation from the author's repertoire. He furnishes the student with numerous charts and lists to aid in practical applications of more effective family counseling.

# *Counseling and Children*

Walter Byrd, M.D. & Paul Warren, M.D.

In order to effectively help children, a counselor must be equipped with an understanding of the basic principles of child development. The two authors provide instruction and encouragement to the Christian counselor who seeks to minister to the developmental, emotional and spiritual needs of children.

# *Counseling Youth*

Michael K. Lea, Ph.D.

The students will be provided with general information regarding insight into counseling today's youth. Dr. Lea addresses some of the major problems that face youth today and how to overcome them.

# *Counseling and the Search for Meaning*

Paul R. Welter, Ed.D.

The student will benefit from the author's thoughtful examples, theory mixed with practical directions, and biblical conclusions. The course is provided in short, easy-to-comprehend chapters that cover most situations that a counselor will encounter when helping a person who is searching for meaning in life.

# *Counseling for Substance Abuse and Addiction*

Stephen VanCleve, M.D., Walter Byrd, M.D., Kathy Revell, R.N.

The authors will provide answers to important questions about drugs and why people use them. Drug abuse is a complex problem and no one can claim to have all the answers. However, there are fundamental principles presented within this course which will aid the student in his/her preparation to counsel those who suffer addiction.

# *Counseling Adult Children of Alcoholics*

Sandra D. Wilson, Ph.D.

ACOA is relatively new term but an age-old problem. This course provides information about the family background, personal characteristics and common problems which face the adult children of alcoholics.

# *Counseling for Problems of Self-Control*

Richard P. Walters, Ph.D.

The most important goal of this course is to show how the counselor can help people identify and resolve the root problems which are causing one's inability to exercise self-control.

# *Counseling Those With Eating Disorders*

Raymond E. Vath, M.D.

The student will discover that there are complicated interplay dynamics found in eating disorders. Some issues contain other issues which overlap and recur again. Some of the areas addressed in this course are Anorexia, Nervosa and Bulimia.

# *Life's Answers Through Counseling With God*

Conrad Mershon, Ph.D.

The student will learn first hand a Christian approach to counseling his or her clients in a Bible based, methodical professional manner utilizing a counseling method taught by the N.C.C.A.

# *Living In The Spirit*

Michael A. Coleman, D. Min.

The purpose of this course is to provide the student with a better understanding of human behavior from a biblical perspective. This course also addresses one's responsibility for their actions and one's accountability to God.

## *Counseling for Sexual Disorders*

Joyce J. Penner, R.N., M.N., Clifford L. Penner, Ph.D.

Sexual therapy goals discussed in this course are to distract from anxiety, remove demands and eliminate negative or failure experiences and feelings. Forms are provided to assist in sexual therapy counseling: physical history, background history, sexual evaluation, sexual assessment feed-back, sexual therapy plan and assignments.

## *Counseling and Homosexuality*

Earl D. Wilson, Ph.D.

The author writes this course from a heart of compassion, love and a true Christian view point and includes numerous stories of his clients. The student will learn that change IS possible and that lives are transformed by miracles and by hard work. The challenge is to help the counselee keep an open mind while he/she gains in self-understanding and moves forward in new patterns of behavior.

## *Counseling for Unplanned Pregnancy and Infertility*

Everett L. Worthington, Jr., Ph.D.

This course is divided into three sections: 1) it explains how to conceptualize the problem and ways to help the family; 2) how to deal with pregnancies that are too early, i.e., teenage pregnancies, pregnancies before marriage and pregnancies too soon after another birth; 3) births that are too late or that never occur.

# *Counseling the Sick and Terminally Ill*

Gregg R. Alders, M.D.

The author of this course writes from the perspective of a physician, a Christian and a counselor. This course is illustrated by frequent case histories and relevant biblical references. It builds on a creative counseling model and is written in a language that is understandable. It will prepare the student with the skills needed to minister to the sick and terminally ill.

# *Counseling for Anger*

Mark P. Cosgrove, Ph.D.

Proper methods of addressing the problem of anger are provided in this course. The student will also be provided with help in understanding the factors of anger, the basis for counseling anger, and learn how to control and express anger.

# *Joy In The Midst of Mourning*

Dorothy M. Dye, Ph.D.

This course is provided in a workbook format and is approximately 70 pages in length. The students will be provided with general information on how a Christian handles loss and how they can focus their grief upward.

# *Counseling Families of Children with Disabilities*

Rosemarie S. Cook, Ph.D.

In this course the student will discover that it is difficult to define disability. Also, he/she will learn that it is hard to determine at what point a disability becomes a handicap. The focus is on families whose children developed problems before birth, during birth, as young children or as teenagers.

# *Cognitive Therapy Techniques*

Mark R. McMinn, Ph.D.

This course is technique oriented. The emphasis is on cognitive therapy methods rather than problems such as depression, marital conflicts, anger, etc. This course provides the student with some useful tools to make his/her counseling more effective.

# *Quality, Ethics, and Legal Issues in Christian Counseling*

Mildred R. Burckley, Th.D., Ph.D.

The purpose of this course is to provide the student with information regarding ethical issues in counseling. It will also provide them with a clear understanding of the importance of confidentiality. In addition, this course will provide information regarding referrals, helpful agencies and programs.

# *Innovative Approaches to Counseling*

Gary R. Collins, Ph.D.

This course provides a refreshing approach to people-helping. The author has three goals and the course is presented with a clear, concise, well-organized writing style. The information is highly accurate and provides carefully thought-out conclusions with a careful use of Scripture. It avoids repetition and provides practical simplistic formulas with evidence as to why they work.

# *Counseling for Family Violence and Abuse*

Grant L. Martin, Ph.D.

The student will learn the basic components of family violence. Also, the definition and history for each type of abuse is provided along with instructions for giving help to both victim and abuser. The course is divided into three sections: Spousal abuse, child abuse and elder abuse.

## *Counseling in Times of Crisis*

Judson J. Swihart, Ph.D., Gerald C. Richardson, D. Min.

The dynamics and Scriptural view of crisis is presented by the authors—one a pastor, the other a professional counselor. The student will learn how to better understand the issues in a crisis situation as well as the principles that can help one face a crisis.

## *Counseling the Depressed*

Archibald D. Hart, Ph.D.

Therapeutic principles and a clear understanding of depression are well defined in this course. The student will receive the training needed to address the problems associated with depression.

## *Counseling and Self-Esteem*

David E. Carlson

This course contains three goals: 1) to provide the pastor and counselor (lay people can also use this counseling approach to build their own self-esteem) with an understanding of self-esteem as a fundamental ingredient to one's spiritual, emotional and social health; 2) to teach accurate biblical views of self-esteem and 3) to teach counseling strategies that can be used for building self-esteem.

## *Group Therapy*

John R. Thompson, Ph.D.

The purpose of this course is to teach the student how to provide proper counsel in a group setting. This course provides a method of relating the understanding of modern psychology to that of religious faith as expressed in the Christian Bible.

# *Our Faculty*

## **Joyner, Clarence William Jr.**

Diplomas and or Degrees Received:

- Bachelor in Counselor Theology, Freelandia Institute, 1984
- Bachelor in Theology, International Seminary, 1985
- Master in Christian Counseling, International Seminary, 1986
- Bachelor of Liberal Arts, University of New York, 1990
- Doctor of Christian Counseling, International Seminary, 1992
- NCCA Licensed Clinical Pastoral Counselor Advanced Certification, April 2000
- National Board of Christian Clinical Therapists Diplomate, July 2002
- NCCA Board Certified Clinical Supervisor, October 2002
- Doctor of Clinical Christian Counseling, Cornerstone University, 2003
- NCCA Board Certification Crisis & Abuse Therapy, October 2003
- Certified Practitioner of Neuro-Linguistic Programming, May 2006
- President of BBC Certified Academic Institution, 2002 - Present
- President of BBC Theological Seminary, 2007 - Present
- International Board of Christian Counselors (AACC)
- Pastor of Broadway Baptist Church, 1999 - Present

## **Barnes, Sarah**

Diplomas and or Degrees Received:

- Bachelor of Arts, Albany State College, May 1969
- Diploma of Practical Theology, International Seminary, 2001
- Diploma of Practical Theology Advanced Level, International Seminary, 2002
- Master of Arts in Clinical Christian Counseling, Cornerstone University, May 2004
- NCCA Board Certification, Crisis & Abuse Therapy, May 2004
- Licensed Clinical Pastoral Counselor, The National Christian Counselors Associations, May 2007
- Doctor of Philosophy in Clinical Christian Counseling, Cornerstone University, May 2007
- NCCA Board Certification, Temperament Therapy July, 2007
- NCCA Board Certification, Death & Grief Therapy, July 2007
- NCCA Board Certification, Integrated Marriage & Family Therapy, July 2007
- International Board of Christian Counselors (AACC) August 2007
- Director of Social Services, Broadway Baptist Church

**Johnson, Elizabeth**

Diplomas and or Degrees Received:

- Bachelor of Science in Early Childhood Education, Paine College, 1974
- Middle School Certification, Richmond County Board of Education State of Ga., 1981
- Data Collection Certification, Richmond County Board of Education State of Ga., 1981
- Teacher Support Specialist Certification, Richmond County Board of Education State of Ga., 1981
- Diploma of Practical Theological, International Seminary, 2000
- Diploma of Practical Theology Advanced Level, International Seminary, 2001
- Graduate of Theology, International Seminary, 2002
- Master of Religious Education, Cornerstone University, 2004
- Master in Science of Counseling and Psychology, Troy State University, in progress
- Director of Christian Education Broadway Baptist Church 1978-present

*“A Counseling  
Institution that  
Defines  
Knowledge as  
Divine Experiences  
Stored In the  
Spirit of Man”*

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